

**DETAILS OF TERMS AND CONDITIONS,
QUALIFICATIONS AND EXPERIENCE**
(Minimum Qualification and Experience as per A.I.C.T.E. Norms)
For **PRINCIPAL** Polytechnic

QUALIFICATION :

Bachelor's degree and Master's degree of appropriate branch in Engineering / Technology with first class or equivalent either at Bachelor's or Master's level and Ph.D. or equivalent in appropriate discipline in Engineering / Technology.

PAY SCALE :

Pay Band IV : 37400-67000 with AGP Rs.10000/- + Special Allowance Rs.2000/- p.m. & shall be fixed at a stage not below Rs.43000/- plus DA and other allowances as applicable. Outstanding candidate may be granted higher start+Perks.

EXPERIENCE :

Minimum 10 years relevant experience in Teaching / Research / Industry, out of which at least 3 years shall be at the level of Head of Department or equivalent.

In case of research experience, good academic record and books / research paper publications / IPR / patents record shall be required as deemed fit by the expert members of the selection committee. If the experience in industry is considered, the same shall be at managerial level equivalent to Head of department/ Professor level with active participation record in designing, planning, executing, analyzing, quality control, innovating, training technical books / Research paper publications / IPR / Patents, etc. as deemed fit by the expert members of the selection committee. Flair for Management and leadership is essential as deemed fit by the expert members of the selection committee.

- ❖ Equivalence for Ph.D. is based on publication of 5 International Journal papers, each Journal having a cumulative impact index of not less than 2.0 with incumbent as the main author and all 5 publications being in the authors area of specialization.
- ❖ Ph.D. shall be from a recognized University.
- ❖ Experience at Diploma Institutions is also considered equivalent to experience in degree level Institutions at appropriate level and as applicable. However, qualifications as above shall be mandatory.
- ❖ Flair for management & leadership is essential as deemed fit by the expert member of the Selection Committee.
- ❖ If a class / division is not awarded, minimum of 60% marks in aggregate shall be considered equivalent to first class / division. If a Grade Point System is adopted the CGPA will be converted into equivalent marks as below :-

Grade Point	Equivalent Percentage
6.25	55 %
6.75	60 %
7.25	65 %
7.75	70 %
8.25	75 %

Incharge Principal,
Shri Vaishnav Polytechnic College, Indore.

INSTRUCTIONS TO THE CANDIDATES

1. Age should not exceed 60 years on last date of application i.e 08 /02/2023.
2. The term of appointment shall be five years with eligibility for reappointment for one more term of 5 years only after a similar selection committee process.
3. Documents enclosed with the application form may securely be tagged to avoid loss in handling and photograph must be properly affixed.
4. Candidates in employment must send their applications completed in all respect through proper channel by Speed post / Registered post / Authorized courier. Institute will not be responsible for any postal delay / loss in transit of application. Application received after due date and not through proper channel will be rejected.
5. Mere fulfillment of minimum qualification and experience requirement for the post does not entitle the candidate to be called for interview / selection. A short listing criterion may be set higher than the minimum.
6. Any misleading or wrong information supplied may lead to summarily rejection of application / appointment, if found subsequently.
7. Canvassing in any form by or on behalf of a candidate will be disqualification.
8. Application on plain paper or received after the last date or with incomplete information / supporting documents will not be considered. Application on prescribed form will be considered only, which can be downloaded from website : **www.svpindore.org**.
9. No interim queries regarding interview / selection will be entertained.
10. Additional sheet may be attached in the same format wherever the space allocated is felt to be insufficient.
11. Candidates called for interview will have to produce all the documents in original with one set of self attested copies otherwise he/she may not be permitted to attend the interview.
12. Candidates should be prepared to come for interview at his/her own cost.
13. **All certificates/degree should be AICTE approved from recognized Universities/Institutions. Degree obtained in open/distance education mode should be approved by "Joint Committee of UGC-AICTE-DEC".**
14. Experience of temporary / Adhoc / Contract basis services can be counted provided period of services was more than one year without any break and incumbent was appointed on the recommendation of duly constituted selection committee. Period basis teaching experience will not be counted.
15. Exceptionally qualified and experienced candidate may be granted higher scales+ perks on the recommendation of Selection Committee.
16. Decision of the BOG/Managing Committee on the recommendation of selection committee shall be final and binding, no appeal or correspondence shall be entertained in this regard.

17. **In case AICTE/UGC revises qualifications, experience, etc. in due course, same will be applicable.**
18. The selected candidate shall make his/her own arrangements for getting his/her relieve from the parent Institution/organization.
19. Selected candidate shall join duty within the time prescribed in his/her appointment letter. No extensiion in time of joining will be allowed under any circumstance. Failure to join duty within stipulated date will result as cancellatiion of the selectiion automatically.
20. Candidates are advised to satisfy themselves before applying that they possess at least the essential qualificatiions, experience, and other requirements prescribed for the post. It is for the candidate themselves to ensure that they satisfy the prescribed requirements.
21. **Candidates should continuously surf the website : www.svpindore.org for any update/modifications, corrigendum, etc. No communication will be entertained with any candidate.**
22. The B.O.G./Managing Committee of the institute reserves right to cancel the recruitment procedure for the advertised post without any prior and without assigning any reason thereof.
23. Candidate may be required to make a brief power point presentation at the time of interview.
24. Application incomplete in any respect and not accompanied by relevant. Certificate/document/photograph will summarily rejected.
25. All qualifications, experience will be considered as on the last date of submission of appliation form.
26. Application form with Rs. 2360/- (inclusive GST) as processing fee in the form of DD in favour of Principal Shri Vaishnav Polytechnic College, Indore be attached with the Application Form.
27. Processing fee will not be refunded in any circumstances.

HOW TO APPLY

Application form may be downloaded from website : **www.svpindore.org**. The duly filled application form alongwith attested copies of all relevant documents must reach to Incharge Principal, Shri Vaishnav Polytechnic College, M.O.G. Lines, Indore-452002 (M.P.), latest by 08/02/2023. All applications should be sent by Speed Post / Registered Post / Authorized courier in sealed envelop superscribed clearly with "Application for the Post of Principal". Application submitted through e-mail will not be considered.

Incharge Principal,
Shri Vaishnav Polytechnic College, Indore.